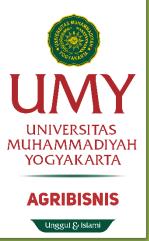
# STANDART OPERATING PROCEDURE (SOP) 2021

**BRIDGING SOP** 





# **Standart Operating Procedure (SOP)**

# **MUHAMMADIYAH UNIVERSITY OF YOGYAKARTA**

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# **Standard Operating Procedures (SOP)**

VALIDATION							
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Dean of FP UMY	Head of the Agribusiness	Quality team of Agribusiness					
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### A. OBJECTIVE

Ensure that the Bridging process for new students of the Agribusiness Study Program, Faculty of Agriculture, Muhammadiyah University of Yogyakarta runs well so that closeness is established between students.

### **B. SCOPE**

Bridging includes gathering and outbound activities for new students in the Agribusiness Study Program, Faculty of Agriculture, Muhammadiyah University, Yogyakarta.

### C. GUIDELINES

- 1. Muhammadiyah Central Leadership Guidelines Number 02/PED/I.0/B/2012 concerning Muhammadiyah Higher Education;
- Decision Muhammadiyah Central Leadership Higher Education Council Number 060/KEP/I.3/2013 concerning the 2013 Statutes of Muhammadiyah University Yogyakarta.

### D. TERMS AND DEFINITIONS

1. Bridging is a bridging activity between new students by holding a gathering or outbound agenda outside campus starting with a public lecture.

### E. RELATED PARTIES

- 1. New students
- 2. Study program;
- 3. Academic Supervisor
- 4. Education Personnel
- 5. UMY Himasepta Management

### F. RELATED DOCUMENT

- 1. Presence
- 2. Minutes



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### **G. PROCEDURE**

- The Study Program Management (Chair of the Study Program and Secretary of the Study Program) determines the time for bridging and is informed through the study program meeting forum.
- 2. The Head of the Study Program appointed 1 student as PIC and all UMY Himasepta administrators to coordinate with each other in designing and implementing bridging activities.
- 3. Bridging activities are carried out and attended by all new students in that academic year. Bridging was also attended by academic supervisors and staff.



# **AGRIBUSINESS STUDY PROGRAM**

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# **BRIDGING SOP**

# Bridging Implementation Flow Diagram

	Procedure Description	Executor				Die Baku				
NO		By Prodi	Secretary of Study Program	DPA		Tendik	Himasepta	Requirement s/Equipment	1 11110	Output
1	The Study Program Management (Chair of the Study Program and Secretary of the Study Program) determines the time for bridging and is informed through the study program meeting forum.								1 week	
2	The Head of the Study Program appointed 1 student as PIC and all UMY Himasepta administrators to coordinate with each other in designing and implementing bridging activities.								Preparation 3 weeks	Disposition
3	Bridging activities are carried out and attended by all new students in that academic year. Bridging was also attended by academic supervisors and staff.								1 day	Program